



Viewmont Baptist Church

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1246 Second Street NE Hickory, NC 28601
Phone: 828-322-6732



Weekday After School Ministry Employment Opportunity

Job Title: Assistant Group Leader

Location: Viewmont Baptist Church, Hickory, NC

Hours: Week days when Hickory Public Schools are in session - floating schedule of M-F 2:30-5:30 pm or 3-6 pm

Rate of pay: \$9/hour

The After School Ministry Assistant Group Leader must be a committed Christian, able to express that commitment in conversation and in relationships.

Responsibility: Assist with supervision of a group of children in After School Program. Duties will include but not limited to: Assisting the Group Leader with classroom management, assisting children with homework, snack, and recreational activities. May occasionally substitute for Group Leaders in their absence as well as other duties assigned by the Director.

Our Ministry Plan

We will provide after school child care for children in Kindergarten through fifth grade. The church bus will collect children from the designated elementary schools when school is dismissed. After snacks, the children will work on homework assigned from their teachers. Children will receive assistance with homework, and weekly educational enrichment opportunities from Group Leaders or various volunteers within the church/community. Other activities will be offered including Bible stories, music, arts and crafts, and games.

Our teachers and church volunteers will emphasize Christian values while striving to enrich the total well-being of each child. We want children to have fun, be actively engaged, enjoy learning, and build relationships with friends and caring adults. As a part of our enhanced standards, we maintain a child/ teacher ratio of no more than 1:19. The program concludes at 6:00 PM.

The Assistant Group Leader is responsible for assisting with the supervision a group of 19 or fewer children assisting with instruction and recreation. The Assistant Group Leader must have a high school diploma and at least 12 months experience working with school-age children and provide a clean criminal background check. Once hired, the assistant group leader must complete BSAC training, complete CPR/First Aid training, and 11-12 clock hours of Health and Safety trainings required by the state of NC.

If interested, please contact Crystal Elder by email at asm@viewmontbaptist.org. More information may also be found at www.viewmontbaptist.org. or by calling the church office at 828-322-6732.

The church is committed to equal employment opportunity for all qualified persons, without regard to race, color, ancestry, national origin, sex, marital status, physical disability, mental disability, medical condition, or age, to the extent required by the law. This applies to all employment practices, including hiring, promotions, training, disciplinary action, termination, and benefits.

July 2017